
Introduction

The ISO/IEC 17025:2017 standard emphasizes on risk based thinking. It requires the laboratory to plan and implement actions to address risks and opportunities. It is important for a laboratory to know, assess and prioritize its risks for strategy planning.

This course provides participants with an understanding to the ISO/IEC 17025:2017 concept of risk-based thinking and how to address both risks and opportunities to increase the effectiveness of the management system.

Who Should Attend

1. Quality Managers, Technical Managers,
2. Technical Managers, Laboratory Managers
3. Laboratory Personnel e.g. Technician, Analyst, Chemist, etc.
4. Quality Auditors, Laboratory Assessors & Consultants

Objectives

After completing this course, participants will be able to:

1. Understand risk-based thinking
2. Apply risk-based thinking to the management system

Course Contents

- What is risk?
- Risk based thinking
- Overview of ISO 31000 Guidelines
- The requirements of ISO/IEC 17025:2017
- How to assess risks and opportunities in the laboratory?
 - Risk Identification
 - Tools & Methods
 - Mitigate / reduce the risks
- When are risk assessments carried out?
- Risk Assessment & opportunities identification procedures
- Resolving risk
- Identification of ongoing risks
- Risk Monitoring

Course Presenter

DR. STEPHEN WONG KAM SUN – is a Certified Trainer by the HRD Corp. He is an excellent Quality Consultant, trainer and qualified Lead Assessor for both ISO 9000 and ISO/IEC 17025. He is also an effective management trainer. He holds a PhD (Sunway University), MBA degree (University of Wales, UK), Chemistry degree (University Malaysia), Diploma in Marketing (CIM, UK) and Certified Diploma in Accounting & Finance (ACCA, UK). He has 35 years of management & training experience, including 25 years in quality training and consultancy.

He was the Hon. Secretary (16 years) for the Institute of Quality Malaysia, an approved Quality Trainer for SIRIM since 1989 and a Quality and Management Consultant to some companies in Malaysia. He is a Council Member (since 1989) of the Malaysian Institute of Management and is also a well recognized trainer for MIM. He is also the Gen. Secretary of Malaysia Register of Certificated Auditors (MRCA) since its inception in 1998.

He was a member (1991-2002) of the Malaysian National Accreditation Council of the Department of Standards Malaysia and still sits on three other national committees on Quality and Environmental in relation to ISO. Mr. Stephen Wong has been a key member of the TC 176 and TC 207 national committees responsible to CASCO for the development of the ISO 9001, ISO/IEC 17025 and ISO 14001 standards and other conformity assessment standards. He is also a member of the IATCA (now IPC) representing MRCA in the development of the ISO 19011 Auditing Standard for the ISO 9000 and the ISO 14000.

Registration Form

Please register the following for the course on "ISO/IEC 17025:2017 Risks & Opportunities"

Name: _____

Designation: _____

Name: _____

Designation: _____

(please attached extra list if more than two participants)

Name & Address of Company:

Contact Person: _____

Designation: _____

Tel: No: _____ Fax: _____

E-mail: _____

Signature: _____

Date: _____

Method of Payment:

Please made cheque payable to **WKS HOLDINGS SDN BHD** or transfer the payment to our **Public Bank account no: 3078894831** and send us a copy of the transfer slip.

WKS reserves the right to cancel or postpone the course in the event of unforeseen circumstances.

Registration Guidelines & Procedures

1. Early registration is encouraged. Participants shall be registered on a first-come-first-served basis.
2. Register by completing attached form and return by e-mail to admin@wks-h.com
3. Payment of fee should be made 4 days before course commence.
4. Please made cheque payable to WKS HOLDINGS SDN BHD or transfer the payment to our Public Bank account no: 3078894831 and send us a copy of the transfer slip.
5. Notification of cancellation must be in writing received 4 working days prior to commencement of course (20% of course fee will be retained). Otherwise, full fee will still be charged.
6. WKS reserves the right to cancel or postpone the course in the event of unforeseen circumstances. However, in such an event, participants would be informed as early as it could possibly permit.

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ISO/IEC 17025:2017

Risks & Opportunities

Administrative Details

Date: 20 May 2024

Time: 0900 – 1700

Venue: Plaza Mayang,
Petaling Jaya

Fees: RM 650 per participant
HRD Corp Claimable Course

Organized & Management by

WKS HOLDINGS SDN BHD



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